

## SmartHub: Two-Factor Authentication y Guide

1. Uki p"kp"qt"tgi kuvgt "hqt"Uo ctvJ wd"cvconsolidatedelectriccoop.smarthub.coop/Login



2. Use the drop-down arrows to open the *Settings* menu on the left side of your screen. Select "Two-Factor Authentication" to open the Two-Factor Authentication screen.



3. Click the checkbox next to "Enable Two-factor Authentication" and select your preferred method. You can have a code sent to your phone via text message, or choose to use a one-time code generator app.

-factor authentication adds an extr erred contact method.	a level of security to your account. In addition to your email and password, you'll enter a code that is delivered to your
Enable Two-factor Authentication *	
elect a Contact Method	

## **Text Message Instructions**

1. Select "Text Message" from the dropdown menu.

wo-factor authentication a referred contact method.	lds an extra level of security to your account. In addition to your email and password, you'll enter a code that is delivered to your
Enable Two-factor Author	ntication *
Select a Contact Method * -	
Email	
One-time Code Genera	or App
Toxt Mossago	

2. Enter the cell-phone number that you would like to receive the code. Make sure to use your main cell number, or the number of a phone that you will have on-hand whenever you need to log in to SmartHub. Then, click "Continue" button.

wo-factor authentication adds an referred contact method.	extra level of security to your account. In addition to	your email and password, you'll enter a code that is delivered to your
Enable Two-factor Authenticat	on *	
Select a Contact Method *		
Text Message		
Phone *		
6145797126	<b>•••</b>	
		Continue

3. Once you click the "Continue" button, SmartHub will send a verification code to the phone number you provided in the previous step. Enter the code that you receive and click the "Save" button to finish your setup process.

wo-factor authentication adds an extra le referred contact method.	evel of security to your account. In addition to your email and password, you'll ent	er a code that is delivered to your
Enable Two-factor Authentication *		
Your verification code has been sent.		
59604 <u>3</u>		
Phane		
Resend Code		Save

4. Congratulations! Two-Factor Authentication is now set up, and your account is more secure.

authentication code will be sent to this conta	ct method each time you sign in.	
contact Method	Contact	Action
ext Message		

- 5. When Two-Factor Authentication is active, you will be prompted to enter a new one-time code that SmartHub will send to your phone number each time you log in.
  - a. If you are using a device that no one else has access to, like a secure home computer, you can select "Don't ask me again on this device" and SmartHub will no longer require Two-Factor Authentication when accessing your account from that device. We *do not* recommend selecting this check box if you are using a public computer or a device that others may be able to access.

Authentication code sent to your phone ending in 7126.	
Authentication Code *	
Resend Code Sign In	
	smart hub-